

Job vacancy

Position: Team Leader

Project Title: Technical assistance for the operation of 'My Bee, My Honey, My Honeycomb'

Location: Ordu, Turkey

Project duration: 18 months (provisional start August 2016)

Assignment duration: 340 working days over the contract duration

Job description:

The duty station of the Team Leader is Ordu, where he/she is expected to work on a full time basis. The Team Leader is responsible for the management and coordination of the technical assistance and the TAT. He/she will bear overall responsibility for the development of time plans and resource schedules. He/she will be the counterpart of the OCU Director in terms of management and coordination of the project activities.

He/she will monitor the progress of the project and regularly update the OCU Director paying special attention to the:

- ✓ development of work plans, implementation and resource schedules,
- ✓ monitoring of the project activities, review of the technical reports of Non-key Experts,
- ✓ concerting the efforts for the facilitating discussions on project activities with stakeholders,
- ✓ development and finalization of contractual reports,
- ✓ represent the project at key project events and meetings.

He/she will also be responsible for the RAN structures specifically on the CCP and PMU functions. This responsibility includes provision of specialized inputs on finalisation of the institutional and structural design of these functions within the RAN, development of business plans, support to HR capacity development with regard to CCP and PMU functions, and support to delivery of CCP and PMU functions. He/she will work in close cooperation with the head(s) of the CCP and PMU functions at the relevant RAN structures.

Qualifications and skills

- ✓ Bachelor's Degree in administrative sciences (e.g. management, economics, international relations, public administrations etc.) or in engineering (i.e. Food engineering, industrial engineering, mechanical engineering). In absence of Bachelor's degree in above mentioned fields, Bachelor's degree in any other field will be accepted together with a minimum of 7 years' experience in projects/programs and/or at institutions/organizations concerning SME, enterprise and/or private sector development.
- ✓ Good command of English.
- ✓ Good command of Turkish is an asset.
- ✓ Full computer literacy.
- ✓ Certified knowledge of project cycle management will be asset.

General professional experience

- ✓ Minimum 10 years of general professional experience is required and more will be asset up to 25 years of experience.

Specific professional experience

- ✓ Preferably 7 years but a minimum of 5 years of specific experience in projects/programs and/or at institutions/organizations concerning SME, enterprise and/or private sector Development.

- ✓ Minimum 2 years of specific experience in provision of business development services (e.g. consultancy/ business development / marketing / product development / brand management / R&D, etc.) in the manufacturing sector, preferably in food industry.
- ✓ Minimum 1 year of experience as a team leader (or equivalent) under projects/programmes or at institutions/organisations. (References including 1 year or more experience under only one project/programme/institution will be considered acceptable under this requirement).
- ✓ Minimum 2 years of management experience in an organisation, institution or company in food sector will be an asset.

Interested candidates should send their CV to serena.tonziello@sogesnetwork.eu

Deadline for applications: 13/05/2016, please indicate "TL_Turkey_name" in the e-mail subject

Only candidates matching selection criteria will be contacted.