

Job vacancy

Position: Financial Management Information Systems Expert – KE3

Project Title: Technical Assistance to the National Authorising Office - Sierra Leone

Location: Freetown, Sierra Leone

Project duration: 28 months (intended start date 01/06/2017)

Assignment duration: 250 working days

Job description

Financial Management Information Systems Expert KE3 will focus on the installation and training on the operation of a financial management information system (FMIS: TOMON/TOMFED).

Qualifications and skills

- A University Degree in Computer Sciences/Management Information Systems or related fields.
- Excellent analytical, development, operational skills in accounting software programmes including SAGE, SUN and QuickBooks utilised in computerised Management Information System for Public & Private Sector Organisations.
- Excellent analytical, development, operational and supported computerised Management Information Systems for Public & Private Sector Organisations and highly proficient in Microsoft Office® programs such as Word, Excel, PowerPoint and Access.
- Excellent analytical and communication skills (writing and speaking English) and the ability to put forward and defend orally and in writing difficult complex technical issues and positions.
- Knowledge and practical use of Project Cycle Management and EDF procedures will be an advantage.
- Capacity to work in difficult conditions.

General professional experience

- Minimum of 8 years field experience in database/information system and management.
- Minimum of 5 years professional field experience in programming and monitoring of development aid or related capacity, especially with regards to EDF procedures (management of EDF projects, including monitoring & evaluation), Project Cycle Management tools and Logical Framework.
- Familiar with database management and the ability to build software-accessing databases.
- Ability to deal sensitively in a multicultural environment and build effective working relations with clients, colleagues and development partners.
- Professional experience in IT-NAO support would be an asset.

Specific professional experience

- Proven experience in the development and management of computerised information systems projects
- Ability to handle Web Databases, Web, Servers, operating systems, programming, networking.
- Involvement in similar assignment is desirable.
- Proven experience in Monitoring and Evaluation of EDF-funded projects and programmes.
- Relevant professional experience in preparing training materials and training staff.
- Knowledge of TOMFED and TOMON will be an advantage.

Interested candidates should send their CV to serena.tonziello@sogesnetwork.eu

Deadline for applications: 17/03/2017, please indicate "KE3_SierraLeone_name" in the email subject.

Only candidates matching selection criteria will be contacted.