

Job vacancy

Position: Key Expert - Budget Support Coordinator

Project Title: Budget Support Interim Services

Location: Tanzania

Project duration: 24 months (June 2016 – May 2018, provisional)

Assignment duration: 440 working days over the contract duration

Job description: The Budget Support Coordinator will be responsible for overall project coordination and supervision of the technical assistance team. He/She will support the functioning of the Budget Support Secretariat's daily duties (prepare and report meetings, administrative follow-up), ensure dialogue with stakeholders and meet key outputs and outcomes for the BS Secretariat. He/she shall focus specifically on budget/public financial management related issues.

Qualifications and skills

- ✓ A University degree in Economics, Finance, Public Policy and Administration or a relevant, directly related discipline, or equivalent;
- ✓ Very good team management and people skills, communication, facilitation and mediator skills, adaptability and social awareness;
- ✓ Excellent organizational, administrative and logistics skills to support the implementation of the Partnership Framework Memorandum and the BS calendar;
- ✓ Experience in working with the Ministry of Finance, other key governmental and non-governmental stakeholders;
- ✓ Excellent working knowledge of English and excellent report writing skills. Knowledge of Kiswahili will be added advantage.

General professional experience

- ✓ At least 8 years of professional experience in development assistance in developing countries in projects and programmes in the field of macroeconomic and fiscal planning, and/or governance and/or public institution support and/or public finance reform programmes;
- ✓ Experience as coordinator and/or principal manager of medium projects (preferably projects with an individual budget above EUR 5 million);

Specific professional experience

- ✓ Preferably at least 3 years of specific professional experience in BS operations (such as policy dialogue, performance assessment, eligibility criteria, etc.) in developing countries, preferably in ACP countries;
- ✓ Experience in the following areas is considered an asset: budget framework, macroeconomic analysis and forecasting, institutional and civil service reform, PEFA framework, debt management, audit (internal and external), revenue mobilisation, statistics, taxation, public procurement, public sector accounting systems and corruption.
- ✓ Experience with support secretariats, working groups, coordination groups, helpdesks or similar initiatives relevant to the contract will be considered as an advantage.

Interested candidates should send their CV to serena.tonziello@sogesnetwork.eu

Deadline for applications: 18/03/2016, please indicate "KE_Tanzania_name" in the e-mail subject

Only candidates matching selection criteria will be contacted.