

Job vacancy

Position: Trainer/Institutional Advisor – Team Leader

Project Title: Technical Assistance to the National Authorising Office - Sierra Leone

Location: Freetown, Sierra Leone

Project duration: 28 months (intended start date 01/06/2017)

Assignment duration: 510 working days

Job description

Trainer/Institutional Advisor, technical assistance team leader, will function as an institutional adviser to the management of the NAO office and will undertake training to facilitate the production of quality documentation. The expert will also advise on the strategic role of the NAO and assist in coordination with other stakeholders.

Qualifications and skills

- A University Degree in economics, social sciences, development studies or related fields.
- Training on Project Cycle Management and EDF procedures.
- Excellent analytical and communication skills (writing and speaking English) and the ability to put forward and defend orally and in writing difficult complex technical issues and positions.
- Must be computer literate and highly proficient in Microsoft Office® programs such as Word, Excel, PowerPoint and Access.
- Capacity to work in difficult conditions.

General professional experience

- Minimum of 15 years field experience in the programming and monitoring of development aid/and or related capacity.
- Minimum of 10 years professional experience in training and capacity building on EDF procedures (management of EDF projects, including monitoring & evaluation), Project Cycle Management tools and Logical Framework.
- Familiar with database management and the ability to build software accessing databases.
- Ability to deal sensitively in a multicultural environment and build effective working relations with clients, colleagues and development partners.
- Professional experience in ACP countries, especially post-conflict countries.

Specific professional experience

- Proven experience in the management of infrastructure, socio-economic, governance or rural development projects.
- Proven experience in Monitoring & Evaluation of EDF-funded projects and programmes.
- Relevant professional experience in capacity building and training of National Authorising Office personnel.
- Ability to operate effectively in a matrix management environment both as a team leader and team member.

Interested candidates should send their CV to serena.tonziello@sogesnetwork.eu

Deadline for applications: 17/03/2017, please indicate "TL_SierraLeone_name" in the email subject.
Only candidates matching selection criteria will be contacted.